



Approved 11-19-14

**SCOTTSDALE PUBLIC LIBRARY BOARD
MEETING MINUTES
Civic Center Library
October 15, 2014 - 3:30 p.m.**

Members Present: Dana Braccia
Halette Fealey
Teresa Kim Quale
Laraine Rodgers
Peggy Sharp-Chamberlain, Chair
Mary Wilber, Vice Chair

Absent: Doug Sydnor

Staff Present: Kathy Coster, Interim Library Director
Robbin Gaebler, Senior Manager, Building Operations & Volunteer Svcs
Jennifer Mabry Ragsdale, Senior Management Analyst
Beckie Gallivan, Collection Management & Metadata Services Manager
Killeen Sepulveda, Administrative Secretary

CALL TO ORDER

Board Chair Sharp-Chamberlain called the meeting to order at 3:29 PM.

APPROVAL OF MINUTES

Vice Chair Wilber called for a motion to approve the Minutes of the September meeting. Board Member Rodgers seconded and the motion passed 6-0 (Board Member Sydnor absent).

OPEN CALL TO THE PUBLIC (ARS 38-431.02)

No members of the public were present for this meeting.

LIBRARY STAFF REPORTS OF CURRENT EVENTS (A.R.S. 38-431.02 (K))

Library Director's Report – Kathy Coster, Interim Library Director

Interim Director Coster spoke about the recruitment for the Library Director position, stating that it has been re-advertised on some new websites. The first round of interviews should be held sometime in November.

Interim Director Coster announced that Beneficial Beans Café and SARRC (Southwest Autism Research and Resource Center) will be given the Mayor's Committee on Employment of People with Disabilities Award on October 23rd.

Interim Director Coster announced that Senior Management Analyst Jennifer Mabry-Ragsdale will be leaving employment with the Library on October 24th.

Interim Director Coster announced upcoming events, including the Craig Johnson book talk on November 1st and the Appaloosa Library's 5th anniversary celebration on November 8th.

Interim Director Coster reported that the Library employee who was arrested recently has been released as an employee and the position will be opening for recruitment in November.

Customer Comment Report – Kathy Coster

Board Member Rodgers noted that there could be more focus on the cleanliness of Library spaces. Interim Director Coster responded that the Library will be revising its policy regarding food around the computers.

Library Highlight – Beckie Gallivan

Collection Development & Metadata Svcs Manager Gallivan presented an update on the new downloads available at the Library.

STRATEGIC PLAN UPDATE

Senior Manager Robbin Gaebler presented information on the strategic plan.

POLICY REVISION CIR-1

Board Member Fealey called for a motion to approve the revised policy CIR-1 Library Cards. Board Secretary Wilber seconded and the motion passed 6-0 (Board Member Sydnor absent).

POLICY REVISION CUS-1

Board Member Rodgers called for a motion to approve the revised policy CUS-1 Rules of Conduct. Board Member Quale seconded and the motion passed 6-0 (Board Member Sydnor absent).

Board Minutes
October 15, 2014
Page Three

LIBRARY BOARD SPEAKER PROMOTION VERBIAGE

Board Member Braccia called for a motion to approve the proposed verbiage to be used to promote speaking engagements. Board Member Fealey seconded and the motion passed 6-0 (Board Member Sydnor absent).

ANNOUNCEMENTS, ISSUES FOR FUTURE DISCUSSION

Interim Director Coster announced that one of the library's volunteers will be awarded the Volunteer of the Year award in November at the Arizona Library Association conference.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting was adjourned at 5:14 PM.

Respectfully submitted,

Killeen Sepulveda, Administrative Secretary